



FISHBOURNE PARISH COUNCIL

Clerk: 30 Fieldway
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To all members of Fishbourne Parish Council

A Meeting of the FISHBOURNE PARISH COUNCIL will be held on **Thursday 14th May 2020**, by video link, commencing at **7.00p.m.** for the transaction of the business set out in the Agenda below

AGENDA

3880 Apologies

3881 Members' Declarations of Interest and Requests for Dispensation of Pecuniary Interest

(Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the Agenda no later than when the item is reached. Unless dispensation has been granted, they may not participate in any discussion of, or vote on any matter in which they have a pecuniary interest and must withdraw from the room when the Council discusses and votes on the matter.)

3882 Councillor Patrick Tobin

To officially record the sad news that Councillor Patrick Tobin has died. The vacancy will be filled once the lockdown measures have been eased.

3883 Minutes of the Meetings

To take as read and approve the minutes of the Parish Council held on 9th April 2020

3884 Planning

Decision

To note application 20/00060/HOU, Swingletrees, Ashlake Farm Lane, Wootton, demolition of garage; proposed 2x two storey extensions and replacement raised roof to construct 1st floor extension, has been refused.

New Plans

20/00622/HOU, 20 Firestone Glade - Proposed extension to garage to create domestic workshop

Enforcement Issues

To discuss any issues that need reporting, including the condition of Ashlake Copse Road and structures at the Plantation

3885 **Reports**

To receive any relevant reports

3886 **Newsletter**

To discuss the cost of an insert for the next newsletter and colour copy:

4pp on 100g (spec as previous) = 25p each/£100 for the total job.

Insert sheet - A4 Black and White A4 double sided = 9p each/£36 per job

3887 **Volunteer Support Group**

To receive feedback from the group and agree any further support

3888 **Correspondence** – to note any correspondence received that does not require an agenda item (for information only)

3889 **Finance:**

- **May Payments Schedule** – to receive and agree the schedule
- **Bank Reconciliation and end of year statement** – to consider and agree the statements.
- **Insurance** – to agree and confirm the insurance cover for 2020-21 (three-year long-term agreement in place)
- **Online Banking** – to consider and agree a protocol for online banking
- **Annual Return 2019/20**
 - To receive and accept the internal audit report
 - To receive and approve the Annual Governance Statement
 - To receive and approve the Annual Governance and Accountability Return Accounting Statements
 - To receive and approve the Certificate of Exemption

3890 **Agenda items** – to note any items for the next meeting.

3891 **Date of next meeting** – the date of the next monthly meeting is scheduled for 11th June.

Maxine Warr
Clerk to the Council

7th May 2020

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