

Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the Authority. It must also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlights remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Fishbourne Parish Council

County area (local councils and parish meetings only):

Isle of Wight

Financial year ending 31 March 2025

Prepared by (Name and Role):

Katie Riley RFO

Date:

23/04/2025

	£	£
Balance per bank statements as at 31/3/25:		
current account	100.0	
business reserve	5,629.0	
contingency reserve	47,423.1	
		53,152.1
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25(enter these as negative numbers)		
n/a		-
Add: any un-banked cash as at 31/3/25		
n/a		-
Net balances as at 31/3/25		<u>53,152.1</u>